



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS – ALASKA
HUMAN RESOURCES OFFICE
PO BOX 5800
FORT RICHARDSON AK 99505-5800

AGR Non-Continuation 180-day Notification

EDITH M. GRUNWALD, Col, AKANG, Director, HRO
Edith.m.grunwald@us.army.mil, DSN 384-4450, COM 907-428-6450
10/28/2011 (Update #1)

1. Unit gives AGR the 180-day notification of non-continuation:
 - a. Coordinate with the HRO first (prior to giving the written notification)
 - b. May address DSG status as a non-option
 - c. Must follow internal process, if one is established, i.e., attain chain-of-command approval prior to coordinating with the HRO.
2. HRO gives member the 180-day notification:
 - a. At the request of the unit, through the chain-of-command, HRO will give the member the 180-day notification
 - b. Will address DSG status as an option because HRO only manages full-time positions
3. AGR Continuation Board (ACB) is outside the purview of this notification.

[The AGR non-continuation 180-day notice is required by ANGI 36-101. HRO has the responsibility to ensure it is given. The attached letter is an example only. Please use it as a guide, but ensure references and the reconsideration request remains as stated. Reference: ANGI 36-101, Chap. 6.3, 6.4 and 8.3.]





DEPARTMENTS OF THE AIR FORCE
(APPROPRIATE LETTERHEAD)

Date

MEMORANDUM FOR SMSGT DONE R. GOOD

FROM: ____/CC

SUBJECT: Non-Selection of AGR Extension

1. I have considered your continuation of service as an AGR. You have not been selected to continue on AGR status and will be released at the expiration of your current AGR order _____, in accordance with ANGI 36-101, Chap. 6.3, 6.4 and 8.3.
2. Members who are not selected for continuation in the AGR program may request reconsideration of the non-renewal of an AGR tour, through command channels and HRO, to TAG. TAG will make the final determination. Reconsiderations must be submitted to the TAG no later than 30 days after this notification. TAG is final reconsideration authority. Reconsideration requests not appropriately staffed and/or not received by the HRO in 30 calendar days will be returned without further action.
3. You have more than 20 years' service. You must submit your application for retirement via the virtual Personnel Center - Guard and Reserve (vPC-GR) website within 30 days of this notification. The ____ Forces Support Flight can assist you with retirement counseling and will coordinate retirement actions with HRO. For further retirement information, refer to <http://arpc.afrc.af.mil/retirements/retirements.htm>.
4. The character of your service has been honorable and this is reflected in your records. Your many personal sacrifices to the Air National Guard and the AGR Program are sincerely appreciated. You should take pride in having contributed to the success of the Air National Guard as a viable force capable of meeting today's challenges. (Please use your own words to fit the individual)
5. The point of contact is _____, FSF Superintendent, at DSN _____ (or whoever).

FIRST NAME MI. LAST NAME, RANK, AKANG
Commander

(initials) I understand I have not been selected for extension in the AGR program. I will be released at the expiration of my AGR order, unless advised otherwise to retire.

(initials) I (will) (will not) be submitting a reconsideration request.

I understand my signature below serves only as acknowledgement and does not imply my agreement.

(Print Airman's Full Name and Rank)

Airman's Signature / Date

Commander Signature/Date